

Options for Counting Inventory

1. DATA TOOLS > REPORTS > PHYSICAL INVENTORY REPORT. (can also be found under PRODUCT MANAGEMENT > PRODUCTS > PHYSICAL INVENTORY REPORT. This report allows you to change quantity on hand for multiple products from one screen.

Physical Inventory Report

Portrait Landscape
 Saved Templates: -- Select Template -- Save Report Criteria As Template: Save

Location: Dubuque Line Code: 3MD, 905, A20, A41, A42, A43, A47, A48, A50, A51
 Show Parts With: ☒ Qoh > 0 ☐ Qoh > 0 and/or Reorder = Yes ☐ ALL
 Sort By: ☒ Part# Standard ☐ Part# Special
 Subline: 1, 2, 3, 42 Product Division: Zone: Shelf: Bin: A21, U19, B41, A13
 Generate Now Create HTML Export To CSV Print HTML

Jun 1, 2013. Physical Inventory Report

Note: QOH After can be ajax edited directly from within this report

Line Code	Subline	Product#	Product Name	Product Division	QOH Before	QOH After	Cost Before	Cost After	Qty Allocated	QOO	QOBO	Part Max
3MD		01397	36 GRADE 2 1/4" DISC		125	80	\$118.75	\$76.00	0	0	0	0
3MD		01398	24 GRADE 2 1/4" DISC		200	200	\$200.00	\$200.00	0	0	0	0
3MD		01406	50 GRADE 3 1/4" DISC		175	175	\$171.50	\$171.50	0	0	0	0
3MD		01407	36GRIT 3IN BOX		275	275	\$302.50	\$302.50	0	0	0	0
3MD		01408	BIN.24GRIT DISC		450	450	\$513.00	\$513.00	0	0	0	0
3MD		01410	SURFACING DISCS		15	15	\$377.85	\$377.85	0	0	0	0
3MD		01411	DISCS KIT 12 PK		6	6	\$86.52	\$86.52	0	0	0	0

2. DATA TOOLS > REPORTS > SCAN PHYSICAL INVENTORY REPORT (by BIN/ZONE/SHELF). This tool allows you to use a bar code scanner to update inventory. You can count inventory by either LINE CODE or by location (ZONE/BIN/SHELF). If you scan a part that is NOT in the location you are doing a count on you will get a pop up warning. The location for those parts will need to be changed if they are supposed to be in the location you are taking inventory in.

Scan Physical Inventory Report by BinZoneShelf

Portrait Landscape
 Saved Templates: -- Select Template -- Save Report Criteria As Template: Save

Location: Dubuque
 Scan Inventory Export To CSV Print HTML
 Zone: 1, 2, 3, A Shelf: 1, 5, 8, 9 Bin: 103, 104, 112, A, A 100
 '.....' for empty Zone '.....' for empty Shelf '.....' for empty Bin

Action	Barcode #	Barcode Qty	Line Code	Subline	Product#	Product Name	Product Division	QOH	Qty Allocated	QOO
	611269995562	3	TRN		Part3	moon roof		1	0	0
	611269995561	2	TRN		Part4	Door 1		1	0	0
	611269995560	1	TRN		Part5	Door 2		1	0	0
	611269995559	2	TRN		Part6	t tops		3	0	0
	611269995557	1	TRN		Part8	brake pad		2	0	0

Add Product for Scan Save & Proceed Exit & Cancel Changes

3. Another alternative is to export the part list to a spreadsheet. Do you inventory manually and update the

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spreadsheet. Import the updated inventory back in to Fuse5.